



WELSH ATHLETICS
ATHLETAU CYMRU

Chair of General Council

Role Profile – Chair of General Council

Key Information

Job title – Chair of General Council

Salary – This is a volunteer role, but all reasonable expenses will be paid

Key interface with – General Council members, Welsh Athletics staff, Board of Welsh Athletics

Purpose

The General Council aims to provide guidance, support and alignment on all matters relating to the operational side of Athletics. The Council meets five times a year and also meets annually with the Board of Welsh Athletics. The main functions of the Council is to receive, disseminate and cascade information to and from the various committees and Regional Councils that make up the Governance structure of Welsh Athletics.

Key duties

- To be a member of the Board of Directors of Welsh Athletics Ltd for the term of office.
- To chair meetings of the General Council.
- To provide leadership to the General Council and to ensure that all meetings are run competently.
- To enable all General Council members to make a full contribution and to ensure that discussion and decision-making is democratic, and everyone is allowed the opportunity to participate fully in meetings.
- To ensure that key and appropriate issues are discussed by the General Council within a given timeframe and that appropriate decisions are made and adhered to.
- In the event of a tied vote, the Chair is to have the casting vote.



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- To ensure that the General Council of Welsh Athletics Ltd has adequate guidance and support and is provided efficiently with all necessary data and documentation on which to base informed decisions.
- To set the agenda for the General Council meetings in conjunction with the Secretary.
- To ensure succession planning is implemented.
- To provide support and leadership to the Athletics Committees and groups