

Welsh Schools Athletics Association
Management Committee Meeting
Wednesday 6th June 2024
12.30pm Start on Microsoft Teams

1. Apologies for absence

Apologies : Zane Maynard (WSAA International Secretary), Gerald Davies (WSAA Immediate Past Chair and Trustee), Gareth Oldham (Powys), Euan Coney (Welsh Athletics Competitions), Darran Williams (Welsh Athletics Competitions), James Williams (Welsh Athletics CEO), Chris Moss (Welsh Athletics (Head of Development & Participation), Gwilym Williams (WSAA President & Trustee)

Present: Jo Warner (WSAA Chair) Steve Jones (WSAA Vice Chair) Dai Williams (WSAA Treasurer and Trustee) and Andrew Jenkins (WA Schools and Young People Engagement Officer).

2. Approval Of Minutes of last Meeting 20th March 2024

The minutes were accepted. However as the meeting is not quorate we are not able to make any decisions on matters therefore this meeting record is just notes rather than formal minutes.

3. Matters Arising From 20th March Minutes

File sharing is still not up and running, two requests to Colin Slater (WA IT Consultant) from AJ made, no response received, AD will follow up with CS, no progress yet again this quarter.

4. WSAA Championships Saturday 6th July 2024

With three and a half weeks until the championships no information has been distributed to school districts despite reassurances this would be done in Mid May. Districts require declaration forms and timetables so they can advise their pupils of the championships information.

No responses received on WSAA medal stock at Cardiff, JW will call into Cardiff to stock check medals for WSAA Championships & WSAA Cup & Plate to ensure there is time to order more if required, as we wish to avoid a repeat of the cross country shortage.

5. WSAA Cup & Plate Wednesday 10th July 2024 - SJ

All paperwork has been distributed to school districts. All eight school district finals are being held during the week Monday 24th June to Friday 28th June inclusive. SJ all organisational arrangements are in hand, however no correspondence from WA Finance received regarding if the NASUWT grant invoice has been submitted as NASUWT requested, or if the grant has been received. SJ has also been unsuccessful in requests as to how the budget holder is

Registered charity – 510848

for the NASUWT Cup and Plate finals and if a budget is set, as meeting costs related to medals, facility hire, first aid are significantly higher than in previous years, total meeting costs may well exceed £5K.

SJ held a successful site visit with Freedom Leisure and the facility is now full operational and full equipped, and the Powys Schools Championships have been held at Brecon too with no facility issues to report. Thanks to Freedom Leisure for investment and support.

6. SIAB 2024 Saturday 20th July 2024 – matters arising

Five and a half weeks away from the international, there are numerous items that need to be actioned or are unknown if they have been to date. A meeting with WA Competitions to be requested ASAP after the WA U15 & Senior Championships. We will request a meeting followed by a site visit to include logistics and facility actions update and how WSAA officers can best support the competition department. ESAA have requested details on accommodation, timetable, travel and require a response ASAP so they can arrange everything for their teams, SSAA & ISAA will require the same.

Additional requests from Carmarthen Leisure Centre staff and Carmarthen Harriers volunteers received so they can prepare the facility and book meeting rooms, warm up areas etc. An additional site visit prior to the SIAB with WA competitions, WSAA Officers & Carmarthen Leisure centre would be prudent.

Will request Zoe Holloway to compose a google form for distribution for potential ancillary volunteers to support SIAB and WSAA Championships and WSAA Cup & Plate finals.

James Williams request to present to the SIAB meeting on 20th July to all 4 teams latest updates and proposals on the 2026 age group changes. The UKA and Home Countries Athletics podcast did little to make the proposed changes simple and clear.

7. WSAA Finances

NASUWT annual grant, awaiting response from WA finance if NASUWT have been invoiced as requested.

WSAA Trustees account, officers are awaiting details of income, expenditure and account balance for last and current financial year, moving forward at least two WA Trustees will require account access, which none do at this time including the WSAA Treasurer.

WSAA Championships sponsorship, unfortunately we missed out on a sponsorship package with a teaching agency for July 2024, a learning process for the next opportunity.

Moving forward WSAA officers will take more control over donations, grants and sponsorship to be paid directly into WSAA Trustees account where individual and organisations can also claim Gift Aid if they wish, to ensure further opportunities to raise finance are not missed, all of which can be utilized to grow and develop schools athletics.

JW – will have expenses to claim for SIAB VIP Invitations and printing to claim back from WA Finance.

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Charities Commission submission now completed albeit 65 days late [Charity overview, WELSH SCHOOLS ATHLETIC ASSOCIATION - 510848, Register of Charities - The Charity Commission](#)

8. Update on teacher courses, Sportshall & WSAA social media platforms growth

Sportshall Welsh Final booked for Sunday 9th March at Cwmbran, no correspondence received from Cardiff Met on potential of hosting, with time pressing and Sportshall team availability decreasing Cwmbran was chosen, this year the date does not clash with half term, mothers day or 6 Nations therefore a greater attendance of pupils and volunteers is anticipated.

WSAA social media accounts engagement and followers continue slow and steady growth on all three platforms, Facebook, X and Instagram.

Primary & Secondary Teachers Education workshops – continues to be a struggle this year primarily due to budget restraints on schools.

9. Update on new WSAA Logo

All now completed, letter heads in place, formatted to be IT friendly across all platforms. Over next 12 months all medals, t-shirts, match programs etc will transition into using the new logo.

10. AOB including date of next meeting

URDD – 14 schools entered to date for Carmarthen and 9 for Cardiff fixtures, continued engagement from URDD on event format and organisation to compliment WSAA events.

The next **Management Meeting** is scheduled for **Tuesday 2nd July 2024 (10am to 12pm at a venue TBC)**.

Meeting closed at 12.15pm