



Licence Number: _____
Issue Date: _____

CROSS COUNTRY LICENCE APPLICATION FORM

Name of Event: _____

Date of Event: _____

Promoting Organisation: _____

Is this organisation affiliated to Welsh Athletics: *YES / NO

If your answer to this question is no, please confirm that insurance provision is in place; UK Athletics Public Liability Insurance can only be granted to affiliated organisations. Please advise competitors and officials of your insurance provision.

I am instructed by the Promoting Organisation to make application to register the above event and to obtain a permit for said event. On behalf of the Promoting Organisation I agree that the above event shall be conducted in compliance with UK Athletics Rules for Competition (rules 1 - 24 and 500 - 514).

The Promoting Organisation undertakes to impose an additional entry fee of £2 to all entrants who are not registered members of Welsh Athletics/UK Athletics affiliated clubs or in education. These fees will be retained by the event organisation.

Applicant's Name: _____ Position: _____

Applicant's Address: _____

_____ Post Code: _____

Contact Telephone Number: _____ E-mail: _____

Signed: _____ Date: _____

Please submit the following documentation to support your application:

- The licence application form
- The event prospectus and entry form
- Course maps and information
- A fee of £20 if you are applying on behalf of a non-affiliated organisation
- Copy of your insurance policy (non-affiliated organisations only)
- A letter of permission from UK Athletics, if the event is to be televised nationally

Your application must be sent to the Licence Officer at least **eight weeks** prior to the event
Payment made out to Welsh Athletics Ltd, to be sent to appropriate Regional Licence Officer

Type of Event: **CROSS COUNTRY**

Venue:

Has Permission been sought and given by the Landowners / Local Authority: * YES / NO

Is the event to be televised? * YES / NO

If the event is to be televised have you notified UK Athletics? * YES / NO

Is the Event Sponsored * YES / NO

Sponsors Name (if applicable): _____

Have the Police been informed: * YES / NO

Will the Police be in attendance: * YES / NO

Has the Event been held before * YES / NO

If so, please state date of last event and last Licence (Permit) No.: _____

Anticipated Numbers competing in the Event: _____

Are there age group races? * YES / NO

Are there races for both genders? * YES / NO

Start Time of the First race:

Please indicate below the distances of your races :

	Masters	Senior	U20	U17	U15	U13	U11
Men							
Women							

See below or UKA Rule 508 for maximum permitted distances

Entry fees for the event are: £ _____ (Unattached runners to be charged an additional £2 levy.)

Event Referee: _____ UKA Officials Ref: _____

Details of medical cover to be provided: _____

Any accidents must be reported to UK Athletics on the appropriate form.

Has a risk assessment been done for your event? * YES / NO

The Risk Assessment statement is a working document that will be updated as event plans develop. This statement must be issued to the referee for reference before the day of the competition.

* delete as required

Information

The Licence (Permit) Officers for cross country events in Wales are:

North: Mr Paul Brooks, 15 Llys Celyn, Leeswood, Mold. CH7 4UQ
Tel : 01352.770702 E:mail licences.north@welshathletics.org

South: Mr Derek Williams. 1, Powys Gardens, Dinas Powys, Cardiff CF64 4LP
Tel : 02920.514267 E:mail licences.south@welshathletics.org

East: TBC c/o Welsh Athletics, Cardiff International Sports Stadium,
Leckwith Road, Cardiff CF11 8AZ
Tel :02920644870 E:mail licences.east@welshathletics.org

West: TBC c/o Welsh Athletics, Cardiff International Sports Stadium,
Leckwith Road, Cardiff CF11 8AZ
Tel :02920644870 E:mail licences.west@welshathletics.org

Detailed information about the factors to be considered when planning a cross country event is contained in the UK Athletics Cross Country Handbook.

Cross Country Handbook available from the Welsh Athletics Office (NOTE: It will be online at a point in the future)

This incorporates advice on course planning, risk assessment, spectator provision, officiating and medical cover.

UKA rule book available <http://www.uka.org.uk/competitions/rules>

UKA Maximum permitted distances (Rule 508)

	Masters & Senior	U20	U17	U15	U13	U11
Men & Women	Unlimited	10,000m	6500m	5000m	3500m	2000m (guidance only)



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