



WELSH ATHLETICS
ATHLETAU CYMRU

**To: The President, Members of the Company, Organisations with Associate Status,
Regional Athletics Councils and Affiliated Clubs**

**WELSH ATHLETICS LIMITED
2018 ANNUAL GENERAL MEETING
PRELIMINARY NOTICE**

The Annual General Meeting of Welsh Athletics Limited will be held at the Metropole Hotel, Llandrindod Wells, LD1 5DY on Saturday 27 October 2018, commencing at 1 pm.

All affiliated clubs are reminded that, if they have not already done so, they are required to appoint a Company Member who will attend and vote on their behalf. Failure to appoint a Company Member by 5pm on Friday the 14th September 2018 will result in the club's ineligibility to vote at the Annual General Meeting. Should the appointed member be unable to attend in person, a proxy may be nominated. In the absence of such member, clubs will be ineligible to vote at the AGM.

Clubs wishing to update their appointed person should complete and return the attached 'Nomination of Company Membership', to be received at the company office by 5pm, Friday 14th September 2018.

Items of ordinary business to consider;

- 1 The appointment of Scrutineers
- 2 The report of the Board of Directors
- 3 The Financial reports and accounts of the Company to 31st March 2018 and the report of the auditors
- 4 The report of the of General Council
- 5 The Appointment of Accountants
- 6 The Appointment of Patrons

7 To appoint to the following positions:

- 7.1 Non-Executive Directors, to serve for a three year term
- 7.2 The Chair of the General Council to serve for a two year term
- 7.2.1 The Secretary to the General Council to serve for a two year term
- 7.3 The Secretaries to the Athletics Committees
- 7.3.1 The Secretary to the Endurance Officials Committee to serve for a two year term

8 To appoint Delegates to the organisations on which the Company is entitled to be represented, to serve for a one-year term.



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- 8.1 Commonwealth Games Council for Wales:
Executive Member (1) Annual General Meeting (3)
- 8.2 Welsh Sports Association (1)
- 9 To consider the annual affiliation fees and registration fees due from 1st April 2019.
- 10 **Nominations for the following Service Awards:**
 - 10.1 Elect 2 members to the Service Awards Panel for a period of 3 years
 - 10.2 Award for Meritorious Service
 - 10.3 Award of Honour

(Information on the Service Award scheme may be found on the Welsh Athletics website).

Items of special business

- 11 Under items of special business, the meeting will consider any relevant notices of motion submitted. Those submitting a notice of motion will be required to attend the Annual General Meeting, in person, to present their case.

All nominations and any notice of motion must be received at the Welsh Athletics office by Friday 14th September 2018.

Matt Newman

**Chief Executive Officer
Welsh Athletics Limited**

Notes on Nominations

1. *Nominations may be made by affiliated clubs via their appointed Company Member (or nominated proxy) and must be seconded by another affiliated club via their appointed Company Member (or nominated proxy).*
2. *Written evidence will be required that the nominated person is prepared to hold office, together with the nominee's full address.*
3. *All current post holders are eligible for re-election.*
4. *In the event of more than the specified number of nominations being received for any of the above offices, posts, delegate positions or memberships, a ballot will be held at the AGM. In the event of no nominations being received in advance for any specific post, nominations will be accepted from the floor on the day of the AGM (other than for non-executive director).*